Frostburg State University – Office of the Registrar

<u>Registration Procedures</u>

1. Login to PAWS.
2. Check for your Enrollment Appointment which is based on your total earned credits.
3. Check for Service Holds that may prevent you from registering.
4. Meet with your advisor to plan your schedule and be activated for registration.
5. List course numbers on the Registration Form provided in this booklet.
6. Register for Classes.

   Self Service > Student Center > Enroll

   -Select Enrollment Term - 2014 Fall.

   -Click Continue.

   -Select classes to add.

     Make sure to choose a Campus: Frostburg or On-Line Courses.

   -Classes will be placed in your Shopping Cart.

   -When finished selecting classes click Proceed to Step 2 of 3.

   -Click Finish Enrolling.

   -Check the status of your request(s). Status must read success to be registered.

   -When finished, click My Class Schedule to verify enrollment.