

Ad Hoc University Advisory Council
Minutes
Friday, October 28, 2016
3:30 p.m. – President’s Conference Room

In attendance: Dr. Ron Nowaczyk, Dr. Ahmad Tootoonchi, Dr. Thomas Bowling, Mr. Dave Rose, Dr. Mike Murtagh, Dr. Ben Norris, Dr. Julie Hartman-Linck, Chief Cindy Smith, Ms. Jody Pifer, Mr. James Kirk, Mr. Nick DeMichele, Mr. John Short, Ms. Dasis Scott

Absent: Ms. Kathy Snyder, Dr. John Bowman, Mr. Reid Bluebaugh

1. Meeting was called to order by President Nowaczyk.
Minutes from September 23, 2016 were modified. The site location for the “Provost Search” will not be listed in the minutes.
2. Discussion of ongoing items:
 - a. **Budget** - Mr. Rose reported that FSU has had little communication regarding the 2017 budget. FSU is waiting for the Governor to announce his plans.
 - b. **Enrollment** – Dr. Tootoonchi gave a summary of the Spring 2017 and Fall 2017 paid deposits and admits. Dr. Tootoonchi will ask Wray Blair to submit information bi-weekly on applications received.
 - c. **MSCHE** – Dr. Evan Offstein presented a slide presentation on Assessment which outlined the Road Ahead, Risks, and the Cultural Theme for Sustainability.
 - d. **Strategic Planning** – Dr. Bowling gave an overview of the “Strategic Planning Retreat” which Mr. Pat Sanaghan held on campus October 17-18, 2016. An FSU Strategic Planning webpage has been developed. The webpage will provide information about the strategic planning process underway this year at FSU. Drs. Karen Keller, Steve Simpson, and Thomas Bowling are serving as co-chairs to the task force which consists of 55 university members. The next milestone date is January 25, 2017 when the task force will convene to discuss the findings of its discussions and constituents.
3. Discussion of New items:
 - a. **Title IX and Compliance update** – Ms. Emily Caputo reported that FSU has seen a decline in gender base violence this year compared to this time last year. Discussion was held on bringing back the “Pathfinder”. Many students do not know where to go to report incidents of harassment and sexual assault. FSU does not have an individual advocate for reporting. This year all students are required to complete an online training addressing gender-based harassment and violence. Students who fail

- to complete the training will have holds placed on their accounts that prevent them from registering for next semester or requesting transcripts. Holds have already been placed on accounts of new FSU students who did not complete the training. Continuing students who have not yet completed the online course will see holds on their accounts starting November 7. All FSU employees are also required to complete the online course "Bridges: Building a Supportive Community." The deadline for employees for completing this training is January 2, 2017.
- b. **PACIE Institutional Effectiveness Plan 2016-17** – A handout was distributed "Institutional Effectiveness Plan 2016-17" which outlined the University Goals, Commitment to Institutional Effectiveness, Timeline of Planning Assessment and Resources Allocation Cycle. Dr. Nowaczyk gave an overview and asked for comments. Dr. Bowling spoke on retention and graduation rates. Conversation was held on students that graduate in four years. What are the profiles of those students?
 - c. **Staff Senate Bylaws Proposal** – Ms. Jody Pifer presented the newly developed FSU Staff Senate Bylaws which is in the final phase. FSU is the only university in the USM system that does not have staff senate bylaws. The mission of the Council of University System Staff is to provide a voice for staff employees concerns in reference to basic decisions that affect the welfare of the University System of Maryland (USM) and its employees. AT FSU, CUSS is the voice of those individuals that are not represented by CUSF or other collective bargaining units. The voting membership of the Staff Senate will consist of 9 elected Senators of whom there will be 5 PIN exempts, 2 PIN non-exempts, and 2 contingents (exempt and/or non-exempt). The appointment of membership will be reviewed annually by the Staff Senate. The proposal was reviewed with suggestions from Dr. Murtagh. Ms. Pifer will make changes for Dr. Nowaczyk's approval.
 - d. **City of Frostburg Ban on Fracking** – Dr. Julie Hartman-Linck reported that many residents of Frostburg are working on an anti-fracking campaign. It was stated that at the present time FSU has taken no stand.
 - e. **CAPS student needs** – Dr. Julie Hartman-Linck stated that many students use CAPS for mental health issues and that area is growing. With the departure of Dr. Shawn Golden the need to replace this position is critical. The level of care that FSU can provided was also discussed.
 - f. **Sustainability Fee Funded Projects** – Mr. Rose distributed the "Sustainability Fee Funding Recipients from Spring 2016 which outlined the amounts approved and the amounts spent. The remaining fees unused will be put into the Capital Budget. The committee is struggling for ways to distribute the funding. Ways for distribution was discussed.
 - g. **Conduct at Athletic Events** – Mr. Rose discussed the present problem of bad conduct at athletic events. Other schools in the conference are not following the conference rules. Bad behavior is present from the students as well as the parents and fans, and this behavior quickly getting out of hand. The NCAA good sportsmanship mission by student athletes, coaches and spectators is posted at the Bobcat Stadium.

- h. **Snow Closing** – Mr. Rose discussed snow closing at FSU. Dr. Nowaczyk will make the final decision on snow closings. It was stressed that “safety” is the biggest concern. School closing should be announced by 6:00 a.m.