

1. Visit <https://www.usmd.edu/give/> and click on “Login”



2. Select Frostburg State University

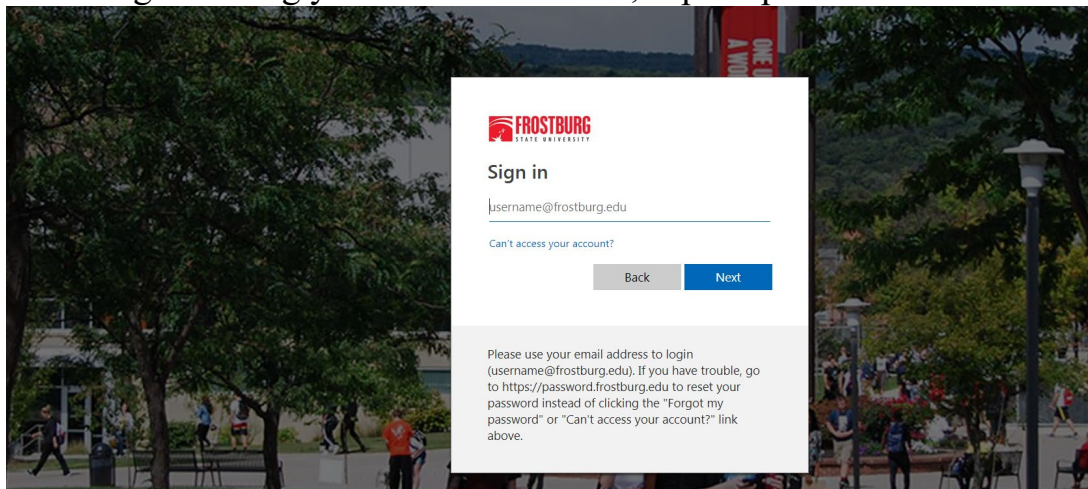


Select Campus For Login

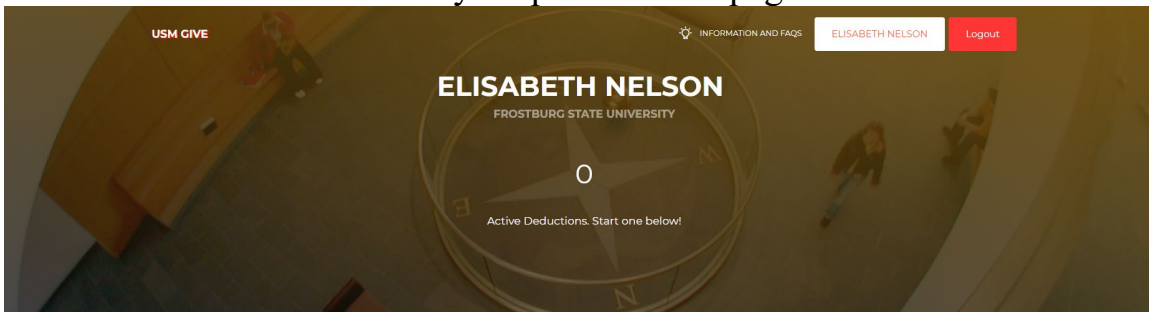
Select your institution of employment below, you will be re-directed to your institution's login page and then re-directed back here once verified.



3. Sign in using your FSU credentials, if prompted.



4. You will be directed to your personalized page

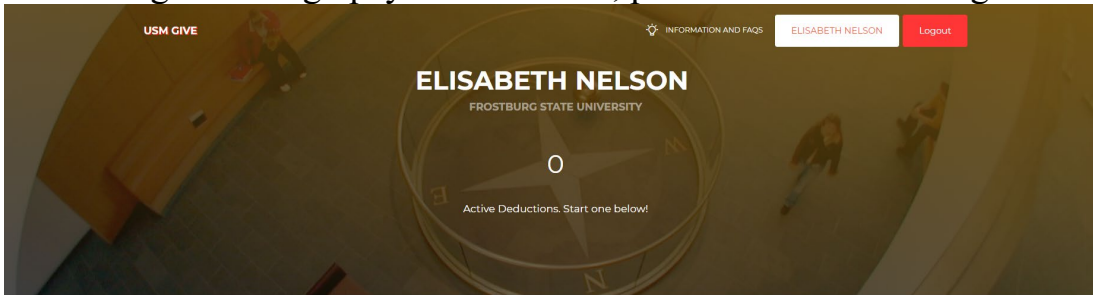


Current Payroll Deductions

+ Click here to begin a new payroll deduction

 If you would like to donate via credit card, please click here:
<http://www.frostburg.edu/crowdfunding>

5. To give through payroll deduction, press “Click here to begin a new payroll deduction”

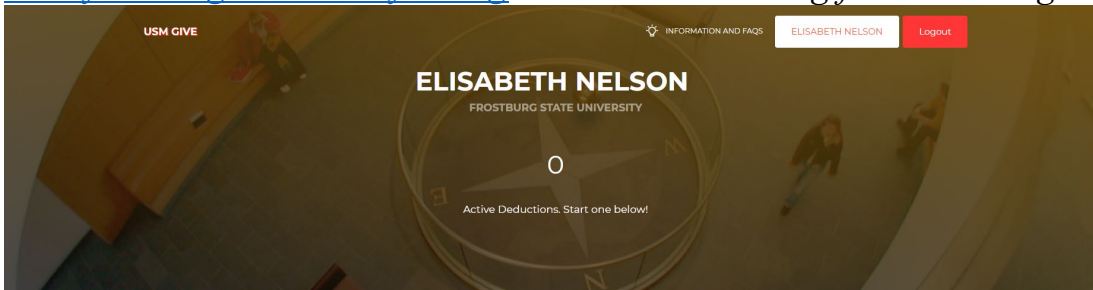


Current Payroll Deductions

+ Click here to begin a new payroll deduction

<http://www.frostburg.edu/crowdfunding>

If you do NOT wish to give through payroll deduction, please click the link for www.frostburg.edu/crowdfunding to make a one-time gift or recurring credit card gift.



Current Payroll Deductions

+ Click here to begin a new payroll deduction

 If you would like to donate via credit card, please click here:
<http://www.frostburg.edu/crowdfunding>

6. Follow through the steps outlined on the page

PLEASE FILL OUT ALL OF THE FIELDS TO COMPLETE YOUR DEDUCTION

Payroll Deduction Authorization Form

Employee Name:

ELISABETH NELSON

1. Enter in the amount per pay.

Select the Fund that you would like to donate to at Frostburg State University:

-- Please select --

-- Please select --

Annual Fund

- Athletics
- Children's Literature Centre
- College of Business
- College of Education
- College of Liberal Arts and Sciences
- Cultural Events Series
- Forever Frostburg Scholarship
- Friends of Music
- Lewis J. Ort Library
- Theatre and Dance
- WFWM
- Other

2. Select the fund you want to support from the drop-down menu or select "Other" and enter one of the hundreds of funds available.

Enter the amount per pay period that you would like to deduct:

\$ 10.00

Please select how many pay periods per year that you are paid:

- 26 pay periods (Standard bi-weekly)
- 21 pay periods
- Annual total, if paid on a 21 Week Cycle: **\$210.00**
- Annual total, if paid on a 26 Week Cycle: **\$260.00**

3. Choose how many pay periods per year apply to you.

- 4. Check to authorize the statement.
- 5. Select whether you want your pledge to (a) begin immediately and recur until you make a change, (b) begin in January and run for the year, or (c) begin in January and recur until you make a change.
- 6. Click "Proceed to Verification Page"

Authorization Statement

I, **ELISABETH NELSON**, authorized the State of Maryland to deduct from my salary the above amount and forward it to Frostburg State University Foundation. This deduction will:

a
b

- begin on the next pay period and continue until notice to change or cancel is submitted by me through the payroll deduction site.
- begin on the first pay period of the calendar year **2023** and continue until notice to change or cancel is submitted by me through the payroll deduction site.
- begin on the first pay period of the calendar year **2023** and continue through the end of the last pay period of **2023**.

Proceed to Verification Page

7. Review your pledge and press “Submit Payroll Deduction”

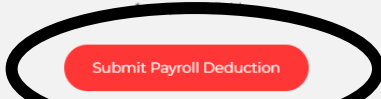
Payroll Deduction Verification

Please validate that all data below is correct. If not, [go back to previous page to change choices.](#)

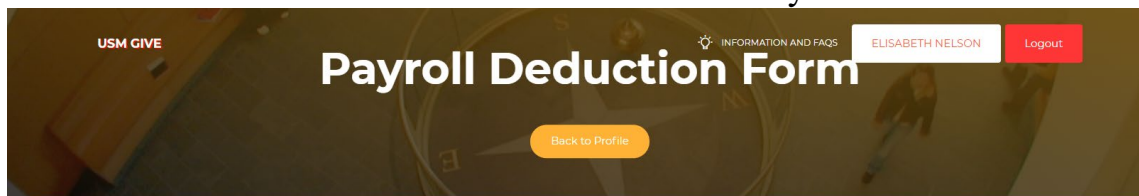
Employee Name:	ELISABETH NELSON
Fund to donate to at Frostburg State University	Annual Fund
Amount to deduct per pay period:	\$19.24 <i>(Total for year, if you are paid on 26 week pay cycle: 500.24)</i> <i>(Total for year, if you are paid on 21 week pay cycle: 404.04)</i>

Authorization Statement

✓ I, **ELISABETH NELSON**, authorized the State of Maryland to deduct from my salary the above amount and forward it to Frostburg State University Foundation. This deduction will begin on the **first pay period** of the calendar year **2023** and **continue until notice to change or cancel is submitted by me through the payroll deduction site.**



8. You should receive a confirmation on screen and in your email!



Submission Successful!

You have successfully submitted a payroll deduction. You should receive an email confirmation shortly. No further action is necessary!

[Click here to go back to your profile.](#)

For additional assistance in the system, contact Frostburg State University's administrator Todd Moffett at trmoffett@frostburg.edu