Program Descriptions

Program 001 - Instruction
Includes expenditures for all activities that are part of an institution's instructional program. Expenditures for credit and non-credit courses, for academic, vocational, and technical instruction, for remedial and tutorial instruction, and for regular, special, and extension sessions should be included. Expenditures, for department chairs, in which instruction is still an important role of the administrator, are included in this category.

Program 002 - Research
Includes activities specifically organized to produce research, whether commissioned by an agency external to the institution or separately budgeted by an organizational unit within the institution. Included in this category are expenses for individual and/or project research as well as that of institutes and research centers.

Program 003 - Public Service
Includes funds expended for activities that are established primarily to provide non-instructional services beneficial to individuals and groups external to the institution.

Program 004 - Academic Support
Includes funds expended primarily to provide support services for the institution's primary missions: instruction and public service. It includes the retention of educational materials, media such as audiovisual services and technology such as computing support, academic administration, and support for course and curriculum development.

Program 005 - Student Services
Includes funds expended for the office of admissions, student aid administration, counseling and career guidance, and registrar and those activities whose primary purpose is to contribute to the student's emotional and physical well-being and to his or her intellectual, cultural, and social development.

Program 006 - Institutional Support
Includes expenditures for: (1) central executive-level activities concerned with management and long-range planning of the entire institution; (2) fiscal operations; (3) administrative data processing; (4) employee and personnel resources; (5) activities that provide procurement, storerooms, safety, and printing; and (6) activities concerned with community and alumni relations, including development and fund raising.

Program 007 - Operation and Maintenance of Plant
Includes expenditures for operations that provide services and maintenance related to grounds and facilities.

Program 008 - Auxiliary Enterprises
Includes entities that exist to furnish goods or services to students, faculty, or staff, and that charges a fee directly related to the cost of the goods or services. The distinguishing characteristic of auxiliary enterprises is that they are managed as self-supporting activities such as residence halls, food services, intercollegiate athletics, and college stores.
Program 017 - Scholarships and Fellowships
Includes expenditures for scholarships and fellowships in the form of out-right grants to students selected by the institution and financed with current funds, restricted or unrestricted. Also included is aid to students in the form of tuition remissions.