FSU Employee of the Month

The FSU Employee of the Month will be based upon one or more of the following criteria:

- Shows exemplary individual achievement, contribution, and performance in his/her job and related duties beyond his/her own offices/work space.
- Inspires and supports the performance and achievement of others.
- Demonstrates a positive attitude toward work responsibilities, co-workers, and customers/students, and serves as a role model for others.
- Displays a commitment to quality in carrying out job responsibilities and is an asset to FSU.
- Expresses a willingness to exercise servant leadership, take initiative, and accept and carry out additional responsibilities beyond the regular job assignment for the good of the campus community as a whole.

Following are guidelines by which the Program will operate:

- Any FSU employee may nominate another employee (staff/faculty status) for the EOM.
- Nominations are due to OHR by the 20th of each month for the following month's award.
- Submit nominations to tmstrother@frostburg.edu, Hitchins 330 or fax to x4118.
- Nominations must include the criteria upon which the nomination is based and how the employee meets that criteria.
- A campus e-mail announcement of the Employee of the Month will be made during the first week of each month.

Please direct questions to Tara Strother at x7487 or tmstrother@frostburg.edu.
FSU EMPLOYEE OF THE MONTH
NOMINATION FORM

Nominee Name:
Department:
Your Name:
Your Extension:
Your Email address:

State the criteria and provide specific example(s) regarding your nominee for the FSU Employee of the Month Award (please limit your response to just this page):

Send to: tmstrother@frostburg;
Fax x4118;
OHR-Hitchins