Frostburg State University
VPN Network Access

NOTE: You must have an anti-virus program installed and running. The definitions must not be older than 8 days.

Full VPN functionality is supported through Microsoft Internet Explorer and Macintosh Safari web browsers. Other browsers may be used but you may lose some functionality and they are not supported by the ITD Department.

If you are using a Macintosh skip to ***.

Prior to connecting to the VPN using Internet Explorer, you may need to make a change in your Internet Options. This can be done by clicking on the Tools menu in your browser, selecting Internet Options, navigating to the Security tab, and clicking on Trusted sites (Figure 1).

Click on the Default Level button and click Apply. This sets the security level to Microsoft recommended defaults. Next, click on the Sites button. Under “Add this Web site to the zone:” type https://fsuvpn.frostburg.edu and click the Add button (Figure 2). Then click OK twice. You will need to close and re-launch your browser after making these changes.

This change will prevent errors when the VPN appliance is downloading the necessary software. Once the software has been installed you may change the setting back to its original setting.

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Open a browser and type https://fsuvpn.frostburg.edu/fsuemployee in the browser address bar.

You will then be directed to the login page (Figure 3). Here you will enter your username, password and select the proper realm (either fsuemployee-Windows or fsuemployee-Macintosh). This is the same username/password you use on campus to access your network drives, email and Peoplesoft.
Once you logged in the VPN appliance will need to download a ‘Host Checker’ application. This is a small application that checks your local system for an anti-virus program. You must have an anti-virus program installed to use this VPN.

You may also see a Please Wait screen for launching network connect, and a Setup Network Connect program may download. This program allows network access as though you are on campus.

The following screen (Figure 4) is the result of a successful login. You may now access your network drives or use the web link on the main page of the VPN screen to access the FSU home page.

You may also create your own Web Bookmarks (+) if you desire. If you do this, it is recommended that you configure it to open in a new Window. This will help eliminate confusion.
If the Network Connect program has successfully loaded you will see a small icon on your taskbar which will flash green (Figure 5).

As long as this icon is flashing green you can connect to your Network Drives and Outlook as though you are on campus.

To manually connect to network drives, click in Windows XP click Start, Run and in Windows 7 click Start, Search. In the run or search field type the following and press enter:

For your H drive \fsunas1\usersdir\username (where username is your FSU username)

For your P drive \fsunas1\deptshares (then scroll down to find your department’s particular folder)

For your U drive \fsunas1\deptshares\campus$

If you are connecting from a non-FSU owned computer, you will be prompted for credentials. Enter your FSU username and password in the format username@frostburg.edu.

Your session is limited to 8 hours and there is an idle timeout configured for 90 minutes. You will receive a warning at 80 minutes. When you are finished with your connection, be sure to click the ‘Sign Out’ button in the upper right corner and close your browser. This will prevent others from using your VPN connection.