Application Procedures

Freshmen
There are two options for freshmen applicants to consider:

Early Action (non-binding) applicants are guaranteed a quick decision. If all required materials are received in the Admissions Office by November 15, Early Action applicants will receive an admissions decision within four weeks.

Regular Decision applicants are encouraged to apply by February 15 for priority consideration. Applications can be submitted after February 15 and are reviewed as they become complete.

Freshman Application Checklist:
☐ Complete the front and back of Part I, Application for Admission.
☐ Complete the Residency Application if you wish to be considered for in-state tuition rates.
☐ Submit an optional essay from questions included in this form.
☐ Complete Part II, the Application Fee Transmittal Form and attach your $30 non-refundable application fee (or pay online at www.frostburg.edu/payonline).
☐ The Request for Academic Record, Part III, should be given to the guidance counselor or other appropriate official at your high school.
☐ Submit official high school transcripts. Students who have received a General Equivalency Diploma (GED) must forward their score report and an official high school transcript which indicates the last completed year in school.
☐ Scholastic Aptitude Tests (SAT I Reasoning) are required unless the freshman applicant graduated from high school a minimum of three years prior to their enrollment at FSU. The SAT code for FSU is 5402. Students who have not taken the SAT may submit ACT scores.

Transfer Students
Students who attended post-secondary institutions after graduating from high school are considered transfer students. Applicants for the Fall semester are encouraged to apply by June 1 prior to the semester start. Applications can be submitted after June 1 and are reviewed as they become complete.

Applicants for the Spring semester are encouraged to apply by December 1 prior to the semester start. Applications can be submitted after December 1 and are reviewed as they become complete.

Credits to be awarded for transfer are determined at the time of admission to Frostburg. Only college level courses completed at a regionally accredited institution will transfer provided the courses are similar in nature, content and scope to courses taught at FSU.

Transfer Application Checklist:
☐ Complete the front and back of Part I, Application for Admission.
☐ Complete the Residency Application if you wish to be considered for in-state tuition rates.
☐ Complete Part II, the Application Fee Transmittal Form and attach your $30 non-refundable application fee (or pay online at www.frostburg.edu/payonline).
☐ Provide the Office of Admissions with official transcripts from each institution of higher education you have attended. If you are currently enrolled, an official transcript of your final grades must be submitted.
☐ If you have less than 24 transferable credits, you must also submit an official high school transcript and SAT scores to the Office of Admissions.

International Student Applicants
The admission requirements for international undergraduate students are available online at www.frostburg.edu

Re-entry Students
If you previously were admitted and attended the university but did not earn a degree and have been absent for one semester or more, you must submit an application for readmission. Please check the re-entry box on the classification section of the application form.

Special Students
Individuals applying to Frostburg State University who wish to take a few undergraduate courses but do not intend to seek a degree from FSU are deemed special students. If this is your intention, please check the appropriate box in the “Classification” section of this application. Please send a copy of your most recent transcript (high school or college).

Transcripts
Only official transcripts are acceptable. Official transcripts are those that include the school’s seal and the signature of the appropriate official in a sealed envelope. High school and college transcripts should be sent directly from the school to the Frostburg State University Office of Admissions. Have all required documents mailed directly to:
OFFICE OF ADMISSIONS
FROSTBURG STATE UNIVERSITY
101 BRADDOCK ROAD
FROSTBURG, MARYLAND 21532-2303

Social Security Number
A social security number (or tax identification number) is not required to apply; however, it is required for financial aid processing and to process federal tax documents. The university is required to submit a 1098T tax form to the IRS for each tax year that an enrolled student is eligible. This is a voluntary disclosure, however, should a student choose to not submit a valid SSN or ITIN for tax reporting, the IRS may impose a fine on the student.

Ethnicity and Race Definitions
The standard Federal Government ethnicity and racial definitions are described below.

Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Black or African American: A person having origins in any of the black racial groups of Africa.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains cultural identification through tribal affiliation or community attachment.

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.