



Dear Primary Allergist,

A patient under your care will be attending Frostburg State University and has requested to receive their allergy injections at our facility. We would like to take this opportunity to introduce our clinic and outline the requirements necessary before we can administer allergen immunotherapy.

The Frostburg State University Student Health Center is a nurse practitioner-led clinic staffed by two full-time nurse practitioners and two registered nurses. All nursing staff are certified in Basic Life Support (BLS).

Please note the following important considerations:

- **We do not have a physician on staff.**
- **We do not have ECG monitoring capabilities.**
- **We do not perform peak flow monitoring.**

Requirements Prior to Initiation of Allergy Injections:

- A completed **Frostburg State University Student Health Center Allergen Immunotherapy Order Form** must be submitted via email or fax. To ensure the safety and consistency of care across all student patients, we require use of our standardized form. We do **not** accept forms labeled “see attached” or other versions provided by your office.
- The **initial injection(s)** must be administered in your office.
- All **extract mixing and dilutions** must be performed by the prescribing allergist.
- Each vial must be clearly labeled with:
 - Patient’s full name and date of birth
 - Name of antigen(s)
 - Dilution and/or vial name
 - Expiration date

Our goal at the Frostburg State University Student Health Center is to provide safe, high-quality care for our student population. Your collaboration in helping us achieve this is greatly appreciated. Should you have any questions or require additional information, please do not hesitate to contact our office.

Please sign and return this correspondence via fax or email to the Frostburg State University Student Health Center.

Thank you for your attention and support.

Sincerely,
Frostburg State University Student Health Center